



Digital Banking For Your Business

With 1st Choice Savings
and Credit Union

Digital business banking is an easy, quick and secure way to manage your money wherever you are, any time of the day, any day of the week. Because business never stops and neither should your banking.



Signing In

1st Choice Savings business members have access to digital and mobile banking. Log in to your 1st Choice Savings digital or mobile account and select your business profile to access your digital business banking.

Accounts

The Accounts tab in digital and mobile banking allows you to quickly and securely view and manage your money. From this tab you can:

- View all your account details, transactions and eStatements
- Create shortcuts for your favourite transactions
- Name your accounts
- Select a primary account for transactions
- Hide accounts from view or change the order
- Open a new chequing, savings or investment account
- Put stop payments on cheques (available only with digital banking)

Payments

Pay bills, view scheduled payments and manage payees in just a few clicks. From this tab you can:

- Make instant bill payments or set up recurring payments
- Pay business taxes, GST, Corporation Tax as well payroll and source deduction (available only with digital banking)
- View your scheduled payments
- Delete scheduled payments
- Add, edit or delete bill payees









Transfers

Money transfers and Interac e-Transfers® are simple to set up. From this tab you can:

- Transfer funds between your 1st Choice Savings accounts or to another 1st Choice Savings member
- Set your transfers to immediate, scheduled or recurring
- View scheduled transfers
- Send money via Interac e-Transfer®
- Add, edit or delete Interac e-Transfer® contacts
- View pending and completed Interac e-Transfers®
- Set up autodeposit to receive Interac e-Transfers® without the need to respond to a security question

Customization

The enhanced features of our new digital and mobile banking allow you to customize your experience to help manage your money more conveniently. Here are some of those features:

 Alerts Set up account or security alerts for things like a low balance, account withdrawals, logins, etc.	 Password Update your password (increase your security by updating often)
 Contact details Easily update your address, phone number or email	 Profile details Add a profile picture or background image
 Statement preferences Choose paper or electronic statements	 Widgets Add favourite transactions and account balances to the sign in screen widget (available only with mobile banking)
 Biometric authentication Set up fingerprint and/or facial recognition to log in (available only with mobile banking)	 Messages Click the envelope icon to see your received, sent and archived messages

Business Services

Manage your business account better with these features:

- See pending transactions that require approval, as well as cancelled or expired transactions
- Create transactions that require additional approval - these transactions will expire if not approved within seven days
- Add and manage delegates (available only with digital banking)
- Consolidate profiles if you have more than one digital banking login with 1st Choice Savings - to consolidate a profile you must be a signor on the business account

Help!

We're here for you! We've created an information portal at www.1stchoicesavings.ca to help walk you through all the great new features. If you need further assistance, our team is happy to connect with you.