

Company Overview

1st Choice Savings is a full-service financial institution and cooperative serving approximately 19,000 members across a network of 5 branch locations in Southern Alberta. With assets under administration exceeding \$1 billion, 1st Choice Savings is a financially strong Credit Union with the potential for growth. We put our members' financial well-being first, above all else. For further information, please check out our website at www.1stchoicesavings.ca.

Position - Financial Service Associate

The Financial Service Associate is a key role that serves as the first point of contact for 1st Choice Savings members. The successful individual will help members with their financial transactions while proactively identifying their current and/or future financial needs. This role will be part of a team where the culture of member service delivery is first and foremost.

What You'll Do:

- Greet members, process financial transactions and participate in the daily activities of the branch to maintain a “member centric” environment.
- Contribute to the team's sales and goals while maintaining a high standard of operational effectiveness, a positive member experience and optimal sales performance.
- Promote and build awareness of 1st Choice Savings in the local community and within networking groups.

Who You Are:

Our ideal candidate will have the following:

- Post-secondary education in a related field (Business, Finance, Accounting, etc.)
- Minimum 1 year of customer service experience. Financial services industry experience is an asset.
- Strong interpersonal skills to be able to promote the credit union vision.
- Self-motivated with the desire to achieve a high standard of excellence.
- A passion for helping people and being part of a collaborative team.
- Strong attention to detail and accuracy.
- Understands financial concepts and has digital acumen.

We thank all candidates for their interest, however only those candidates selected to be interviewed will be contacted.

For further information on this opportunity or to submit a resume and cover letter, please contact:

Lily Harms

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Associate People Development
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